



Lewes District Council

To all Members of the Employment Committee

A meeting of the **Employment Committee** will be held in the **Telscombe Room, Southover House, Southover Road, Lewes** on **Monday, 14 September 2015** at **10:00** which you are requested to attend.

Please note the venue for this meeting which is wheelchair accessible and has an induction loop to help people who are hearing impaired.

This meeting may be filmed, recorded or broadcast by any person or organisation. Anyone wishing to film or record must notify the Chair prior to the start of the meeting. Members of the public attending the meeting are deemed to have consented to be filmed or recorded, as liability for this is not within the Council's control.

27/08/2015

Catherine Knight
Assistant Director - Corporate Services

Agenda

- 1 Minutes**
To confirm and sign the Minutes of the Meeting of the Employment Committee dated 1 June 2015 (copy previously circulated).
- 2 Apologies for Absence**
- 3 Declarations of Interest**
Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct
- 4 Urgent Items**
Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972
- 5 Close Personal Relationships Policy (page 4)**

To consider the Report of the HR Manager (Report No. 105/15)

6 Immunisations (page 10)

To receive the Report of the HR Manager (Report No. 106/15)

7 Revised HR Policies (page 21)

To consider the Report of the HR Manager (Report No. 107/15)

8 Shared Parental Leave Policy (page 36)

To consider the Report of the HR Manager (Report No. 108/15)

9 Sickness Report (page 43)

To receive the Report of the HR Manager (Report No. 109/15)

10 Accidents to Staff from April to August 2015 (page 51)

To receive the Report of the Health and Safety Officer (Report No. 113/15)

11 Exclusion of the Public and Press

To consider, under Section 100(A)(4) of the Local Government Act 1972 (as amended), excluding the public and press from the meeting during the discussion of Item 12 and 13 on this Agenda, as there are likely to be a disclosure of exempt information as defined in paragraph 1,2,4 of Part 1 of Schedule 12A of the Act. It is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

12 Consideration of Matters Raised by the Employees' Side

To consider any matters raised by the Employees' side in respect of the items on this Agenda

13 Consideration of Health and Safety Matters Raised by the Employees' Side

To consider any matters raised by the Employees' Side in respect of Health and Safety

14 Date of Next Meeting

To note that the next meeting of the Employment Committee is scheduled to be held on Monday 7 December 2015, at 10:00am in the Telscombe Room, Southover House, Southover Road, Lewes

For further information about items appearing on this Agenda, please contact Ruby Brittle at Southover House, Southover Road, Lewes, East Sussex BN7 1AB. Telephone 01273 471600

Distribution:

Councillors: T Nicholson, E Merry, S Gauntlett, P Franklin, A Lambert

Employees' Side: Mr M Connolly, Mrs S Harvey, Mrs L Plant and Mr G Purdye